



Westlecot Bowls Club

Minutes of Management Committee Meeting held on Wednesday 20th May 2020 Commencing at 11am by video link

President:	Peter Stewart –	PS	Co-opted Doug Haigh
Chairman	Mike Shawyer	MS	
Treasurer:	Keith Williamson -	KW	
Secretary:	Carole Coombs -	CC	
Membership Officer	Sheila Matthews	SM	
Indoor Administrator:	Jayne Croston	JC	
Outdoor Administrator:	Gary Jackson -	GJ	

		ACTION
1, Apologies	Doug Haigh	
2. Minutes of the last 2 meetings 29/4/20 and 16/5/20	<p>Minutes of 29/4/20 were accepted as a true record with a minor amendment.</p> <p>Item 4 Indoors First Paragraph: should read JC advised that she had sent out an email to members advising that the Management committee hope that by mid-September we will be bowling again and reminding team leaders to put their teams in for next season.</p> <p>The Minutes of 16/5/20 were accepted as a true record.</p>	
3. Financial position including subscription issues	<p>KW advised that he had not received any further payments for subscriptions although Mike Richards offered to pay ½ of the weekend membership. KW to email Bas Symonds with payment options again. Dave Jenkins is taking up social membership, understand may be going to Wroughton.</p> <p>KW is working on projection for current year and the following year. We have £55,000 in the bank at present. Mostly on deposit earning 0.6% but regrettably soon to go down to 0.01%.</p> <p>KW asked JC to send a list of the prize winners for Indoor leagues so he can arrange payments to the winners.</p>	<p>KW</p> <p>JC</p>
4. Outdoor Issues including Green Maintenance	<p>GJ advised that Mike Titcombe had painted the side of building and varnished the door to the cellar. Denis Coombs had dealt with a leak on the old green. PS asked to include a thankyou in his next news letter GJ confirmed difficult to do a rota for the watering of the green ahead of time. GJ will contact 3 of the volunteers 2/3 days before watering required. Present volunteers are Brian Whittingham Paul Kistle Gary Jackson Mike Shawyer and Keith Williamson and maybe Gordon Hibbert</p> <p>Weeding will be required towards the end of the month. GJ will contact the volunteers and try and organise for a weekday morning. PS will mention the volunteers in his next newsletter.</p> <p>Katie Smith advised that the booking system on the website only allows 100 bookings per month. If we go over 100 then have to pay a monthly fee of £29. We have had 48 bookings so far. Some members have booked two weeks in advance. At this stage we felt that we would go over this amount and therefore agreed to pay a monthly fee at present. GJ will give details of payments to KW</p>	<p>PS</p> <p>GJ/KW</p>

<p>4. Outdoor issues including Green Maintenance continued.</p>	<p>GJ advised that you can actually book a rink 5 minutes before going onto the green. CC asked- if we learnt that someone who had been rolling up on one of the rinks went down with the virus how would it be dealt with. It was agreed that we would need to contact those who had played in that session and make them aware of the issue. JC asked if we had confirmed with the greenkeepers that we require the rinks available by 1pm for rollups during the week. GJ to speak to the greenkeepers and make sure they can complete old green by 1pm. It was also agreed that the Bowls England Poster received will be put up in the shed for people to see. GJ will print it off and put it up on Friday 22/5/20 .</p>	<p>GJ</p>
<p>5. Indoor Issues</p>	<p>JC advised that all individual entries were now in for the Nationals. Total value £443.25. KW will make payment. It was confirmed that we have one indoor year book we keep at the club. JC was concerned at entering two teams for the Top Club as we were aware that Katie and Lucy Smith and the Hatheralls would not be partaking this year. It was therefore agreed to only enter One Top Club Team and JC would put her name down as the contact. The two contacts for the over 60's was suggested as Mel Biggs and Clive Vaughan, JC will check with them to make sure they are happy to run the teams. It was agreed to only run one under 30 double rink. JC to check with Kyle Anderson to see if he will run it. Contacts for the Wessex Denny and Egham will be Olly Moody Contact for Yetton is Julia Hunt and contact for Masons is Linda Perfitt. Email addresses to be used for contacts. .</p>	
<p>6. GDPR Membership Application form with Data Consent form</p>	<p>Sue Fletcher had produced the final for the Membership Form and the Data Consent Form, which goes on the reverse of the Membership Form and they had been sent to all the committee for perusal The Committee were happy to accept these forms. We need to look at sending a Membership Form to all our members to complete and GJ will see if this can be done digitally. Any new members joining during this time will need to complete a new Membership Form.</p>	<p>GJ</p>
<p>7. Any Other Business</p>	<p>PS advised that the builders are using parking spaces at the club. KW will check with McFarlane to confirm when they will require the use of the spaces. MS will then talk to the builders to ensure they do not park there. JC advised that the carpet stretching will take place on 15/9/20 at 7.30am. PS will be available and MS will also make himself available if required. CC to advise the cleaner of the arrangement at a later date</p>	<p>KW MS CC</p>
	<p>The meeting was closed at 11.40am. Further meeting has since been arranged for Wednesday 10/6/20 commencing at 11am</p>	