



Westlecot Bowls Club

Minutes of Management Committee Meeting held on Friday 24th July 2020 Commencing at 10.00am at Westlecot.

President:	Peter Stewart –	PS	Co-opted Doug Haigh
Chairman	Mike Shawyer	MS	
Treasurer:	Keith Williamson -	KW	
Secretary:	Carole Coombs -	CC	
Membership Officer	Sheila Matthews	SM	
Indoor Administrator:	Jayne Croston	JC	
Outdoor Administrator:	Gary Jackson -	GJ	

	The meeting was called to discuss Indoor only.	ACTION
1, Apologies	Doug Haigh	
2. Update on EIBA Guidance	<ul style="list-style-type: none"> PS advised that The EIBA confirmed Indoor Bowls can start again from Saturday 25/7/20 following the Governments further easing of COVID-19 lockdown announcement on 9/7/20. Clubs wanting to open from this date would have to demonstrate that their facility and bowls activities are COVID secure. The Management Committee had already agreed that we would not open at this stage and still felt strongly against it. JC stated that before we agree on the date for opening, we need to have a booking system plus how people pay in place. A long discussion took place regarding a booking system and the way we would deal with payment for rinks. KW said that tailor made systems can be very costly. It was decided that a working party consisting of GJ KW JC look into the booking system and ask for Katy Smiths assistance. The Working Party would come back to the Committee on 19/8/20 with their recommendation. We ideally need a booking system with 18 slots bookable but with a telephone option. We would need a fallback facility available also from that date With regards to payments KW suggested using a token system for paying rink fees. The tokens could be embossed. Members could pay in advance for say 10 or 20 tokens and then put them in the envelopes instead of cash. CC suggested that if we had a token system set up members could be offered to purchase tokens at the registration evening to cover the first few weeks. We only want cash payments as a last resort. Is it possible that the booking system could include payments? In the meantime, we would set a date for opening of the Indoor for Tuesday 1/9/20 when registration would take place between 6-8pm. Someone needs to cover the door to ensure members followed the 2-metre distance and we only have a maximum of 30 members in the building at one time including any Management. Management Members asked to keep this date free in case they were required to attend. Unfortunately PS not available. 	GJ/KW/ JC

<p>2. Update on EIBA Guidance (contd)</p>	<ul style="list-style-type: none"> • It was agreed that when we open on 1/9/20 we only allow singles and pairs to take place, giving a total of 12 on the green at one time. We would need to have more social sessions planned in. If the guidance changed, we would look at it again. • POST MEETING NOTE: After receiving further update from EIBA on 24/7/20 after our meeting, it was agreed by all to also allow triples to be played, giving total of 18 on the green at one time. • PS read out the guidance from EIBA with regards to ventilation. We would need to ensure that the windows in the lounge were open at all times and if the weather was okay, we could even open one of the French doors leading outside. We have four extractor fans in the building but we cannot use the air circulation fans and the switches would need to be taped up. • The Newsletter that PS is sending out shortly would include the date of the Planned Opening of the Indoor green using the Government and EIBA guidance and giving details of what we have agreed at this meeting. 	<p>PS</p>
<p>3. Working Party Report including Vending Machine & Water Fountain</p>	<ul style="list-style-type: none"> • The team went into the indoor section to look at the layout suggested by the Working Party, which was approved. Some signs were still required and being dealt with by PS. • It was agreed that the water fountain would be turned back on for members to use. (DC) to deal with this. • KW will contact vending companies to organise a new machine and contract to be available as soon as possible in September. The previous contract had been cancelled in March 20. 	<p>PS DC KW</p>
<p>4. Subscriptions</p>	<ul style="list-style-type: none"> • After discussion it was agreed that subscription would stay at £32.00 for adults and £16.00 juniors for the season and the rink fee would remain at £3.00 for a two-hour slot. No increase imposed. 	
<p>5. Leagues</p>	<ul style="list-style-type: none"> • JC advised that she was unable to formalise the suggested, singles pairs and social sessions until after 31/7, which is the closing date for members to send in their answers to the questionnaire sent out. However, although only received 44 responses, there is interest in singles, pairs and social bowling from September until December. • JC would send out an email, reminding members to send in the questionnaire by 31/7/20. • PS will put in newsletter asking for interest in triples leagues, anyone interested will have until 7/8/20 to let JC know. 	<p>JC PS</p>
<p>6. 2019-20 Club Finals</p>	<ul style="list-style-type: none"> • JC advised that we need to plan in the finals of the 19/20 club championships, and also felt that if some members had reached the finals in their comp then they should be given the opportunity to do a play off. It was suggested that the weekend of 26th 27th September 2020 be used for these finals. Anyone still having to play semi-finals would need to arrange to play them before that weekend. 	

7. Social Bowls	<ul style="list-style-type: none"> SM concerned how we would deal with the social games run by Clive Vaughan and John Brown. It was suggested that perhaps they could canvas the social members to see what days they preferred to play and set up a rota so that no more than 18 are playing in the same session. 	
8. Bar Opening	<ul style="list-style-type: none"> PS asked if the bar could be opened on 1/9 registration evening and this was agreed. The only other time that the bar will be open is on a Friday evening and for Sunday Lunches at this stage. 	
Any Other Business	<ul style="list-style-type: none"> PS advised that Neil Smith had asked if the Open Singles Circuit event would still be taking place in late November and the Management committee decided that while the indoor hall will reopen on 1/9/20 we will be unable to host the OSC late November due to restrictions. We could possibly look at it for early in 2021. KW stressed that we should liaise with the organisers of the OSC to ensure that the club is not out of pocket on this event in the future. PS also advised that at present did not have any update from the EIBA regarding Inter Club Matches. This affects Wessex League, Denny, Yetton, Top Club Egham etc. KW advised that three of our new members were asking for refund of monies as one of them was unable to play due to injury/illness. It was agreed that the money would be refunded only to the one member who was unable to play. CC advised that two of her friends who had joined indoors last season would like to have a go at outdoors. After having 3 roll-ups outdoors which we had always agreed to, what would the cost of joining be. There would be 6 weeks left. After consideration it was agreed £20 each. SM had a request from Katy Smith for use of Westlecot Green 3 mornings in September for 6th Form Students from Crowdys, where she now works. GJ would liaise with Katy and Avon Sports to ensure that one of the two greens is available on the days required. JC advised that Sheila Walton has not been receiving emails although she has one. KW advised of the email address, to put on the database. CC asked about cleaning from 1/9/20. We will need indoor carpet and surround and open area hoovered twice per week and lounge area once per week, as well as cleaning entrance hall, added to what he is already doing. It was agreed that we would up his hours from 1 ½ hours to 2hrs per day to cover this. CC to discuss and agree with Martin Baker. PS advised that he would send apologies for the attendance at the EIBA AGM on 15th August, unless anyone else wished to attend. There were two candidates for Junior Vice President. As we did not know the two contenders it was decided that we would not vote on this. 	<p>KW</p> <p>CC</p> <p>SM</p> <p>GJ</p> <p>KW</p> <p>CC</p> <p>PS</p>

<p>Any Other Business Contd.</p>	<ul style="list-style-type: none"> • There were 3 resolutions relating to finance. Annual Levy, Annual Subscriptions for clubs, Annual Subscriptions for County Associations. All had little increase, so we would vote in favour. 	<p>PS</p>
	<p>The meeting was closed at 12.15pm</p> <p>The next Full Management Meeting will take place Wednesday 19/8/20 by Zoom at 10.00am.</p>	